



CHARLOTTESVILLE - ALBEMARLE RESCUE SQUAD



STANDARD OPERATING GUIDELINE

TOPIC:	S.O.G. # 3.12
Approved by: Alexander Belgard, Chief	Created: 06/09/2018 Approved: 06/09/2018

I. PURPOSE

- a. To provide a procedure for transport requests other than standard medical incidents or interfacility transfers where the destination is not a healthcare facility.

II. PROCEDURE

- a. Transfers to the UVA Morgue
 - i. The law enforcement agency (Charlottesville Police, Albemarle County Police, University Police, etc.) in charge of the incident must have attempted other providers prior to contacting CARS for service unless special circumstances are present (ex. Medical Examiner request).
 - ii. The UVA morgue must be contacted by the officer in charge for acceptance prior to requesting transport by CARS.
 - iii. If accepted, the officer in charge shall contact ECC to have the CARS Duty Officer paged. The CARS Duty Officer shall then contact the officer in charge via phone to determine situation. This request is secondary to providing regular EMS response.
 - iv. Without hindering regular 911-response capability, a CARS ambulance shall respond non-emergent to the scene. Additional resources should be requested as necessary (lifting assistance, Haz-Mat, etc). If available, the CARS Duty Officer should respond in addition.
 - v. Prior to the transport to the UVA morgue, CARS crew should contact Decedent Affairs at **(434) 924-5018** to confirm acceptance and provide and ETA. All demographic information should be entered on a callsheet.
 - vi. Transport the body to the UVA Morgue non-emergent. The UVA Decedent Affairs staff will take custody of the body and will request a copy of demographic information.
- b. Law Enforcement Transfers
 - i. CARS will provide transport of patients in police custody to an appropriate medical facility for evaluation and treatment, including mental health evaluation.
 - ii. Persons in custody not requiring evaluation at a health facility will not be transported by CARS.
 - iii. Only the Chief of CARS may override the above.
 - iv. All requests of this nature should be directed to the Chief of CARS.
- c. Courtesy Transports
 - i. CARS units may be used for transporting citizens who are not in need of medical attention, but may be provided a disservice if left at their current location. (Examples include people stranded after a motor vehicle crash where a Law Enforcement Agency is unable to provide transport)
 - ii. Crews should contact the CARS Duty Officer for approval prior to initiating a courtesy transport. It is at the Duty Officer's discretion whether to approve or deny. Factors such as crew safety, destination location, and unit availability should be considered.
 - iii. The unit shall notify ECC of their status and destination over the radio. ("ECC, Ambulance 141 providing a courtesy transport to 123 Local Street")
 - iv. The unit shall mark available once the citizen has been dropped off.
- d. Other Situations
 - i. If other destination requests are made that do not meet the above or fall under another SOG, the Chief shall be contact prior to agreeing to transport.