I. PURPOSE

a. To provide a guideline for the use and staffing of the zone cars.

II. USES

a. The primary and secondary medic level coverage for the first-due area.
b. To provide advanced life support mutual aid responses to second-due areas and the surrounding counties.
c. To provide prompt squad operator response when an operator is not available in-house.
d. To provide prompt response of senior rescue technicians to the scene.
e. To serve as an incident command post during rescue or MCI incidents.
f. To supplement staffing when the crew captain or Duty Officer deems necessary.

III. STAFFING

a. Whenever possible, Car 130 (830) will be staffed with a released medic/driver.
   i. When the Berkmar Sub-Station is staffed:
      1. The car will be referred to as Car 830.
      2. The car will provide first-due medic coverage to the Berkmar response area.
      3. The car will provide second-due medic for other areas.
   ii. When the Berkmar Sub-Station is not staffed:
      1. The car will be referred to as Car 130.
      2. The car will provide second due medic coverage.
b. Whenever possible, Car 131 will be staffed with a Squad Operator II or SRT.
   i. Car 131 will be expected to respond to the building for all squad calls if there is no squad operator available in-house.
   ii. Car 131 will be expected to respond to the scene if there is a squad operator in-house.
c. Whenever possible, Car 132 will be staffed with a released medic/driver.
   i. Car 132 will be expected to provide first-due medic coverage for all requests.

IV. OPERATIONS

a. Primary/Secondary response obligations are negotiated with the on-duty crew captain as staffing allows. The crew captain will communicate the response assignments to ECC.
b. The Cars will be maintained in a state of readiness for a response at all times while assigned within a 5 mile radius of the City of Charlottesville.
   i. When the Berkmar Sub-Station is staffed, Car 830 should remain within a close proximity to the Berkmar response area.
c. Members staffing a car should take the associated pager and keep it on at all times.
d. Members staffing a car should wear long pants and a shirt identifying themselves a CARS member.
e. Non-CARS members may ride in the vehicle but should dress themselves appropriately.
f. Minors shall not be transported when the Car is operated in the emergency mode.
g. Passengers will ride in seats with seat belts.
h. When assisting other rescue squads and the operator must accompany the patient, the Car should, whenever possible, be driven to the hospital by a member of another Fire/Rescue agency.
i. When assigned as a secondary response unit the Car may be used for personal or social activities.
   i. Keeping in mind the public’s perception, establishments known primarily for the consumption of alcoholic beverages are to be avoided.
j. The squad member assigned to a Car is responsible for the vehicle until relieved of the assignment. Fluids, fuel and equipment should be checked and replaced as necessary.
k. The operator is responsible for signing out a Car in the appropriate location on the vehicle board.
l. The operator is responsible for completing and entering a call sheet for each response.
m. Cellular telephone conversations should be kept as brief as possible.