



CHARLOTTESVILLE - ALBEMARLE RESCUE SQUAD



STANDARD OPERATING GUIDELINE

TOPIC: Zone Car Staffing & Operations	S.O.P. # 5.9
Approved by: Lair D. Haugh, Chief	Revised: 2/9/2003 Approved:

I. PURPOSE

- a. To provide a guideline for the use and staffing of the zone cars.

II. USES

- a. The primary and secondary medic level coverage for the first-due area.
- b. To provide advanced life support mutual aid responses to second-due areas and the surrounding counties.
- c. To provide prompt squad operator response when an operator is not available in-house.
- d. To provide prompt response of senior rescue technicians to the scene.
- e. To serve as an incident command post during rescue or MCI incidents.
- f. To supplement staffing when the crew captain or Duty Officer deems necessary.

III. STAFFING

- a. Whenever possible, Car 130 (830) will be staffed with a released medic/driver.
 - i. When the Berkmar Sub-Station is staffed:
 - 1. The car will be referred to as Car 830.
 - 2. The car will provide first-due medic coverage to the Berkmar response area.
 - 3. The car will provide second-due medic for other areas.
 - ii. When the Berkmar Sub-Station is not staffed:
 - 1. The car will be referred to as Car 130.
 - 2. The car will provide second due medic coverage.
- b. Whenever possible, Car 131 will be staffed with a Squad Operator II or SRT.
 - i. Car 131 will be expected to respond to the building for all squad calls if there is no squad operator available in-house.
 - ii. Car 131 will be expected to respond to the scene if there is a squad operator in-house.
- c. Whenever possible, Car 132 will be staffed with a released medic/driver.
 - i. Car 132 will be expected to provide first-due medic coverage for all requests.

IV. OPERATIONS

- a. Primary/Secondary response obligations are negotiated with the on-duty crew captain as staffing allows. The crew captain will communicate the response assignments to ECC.
- b. The Cars will be maintained in a state of readiness for a response at all times while assigned within a 5 mile radius of the City of Charlottesville.
 - i. When the Berkmar Sub-Station is staffed, Car 830 should remain within a close proximity to the Berkmar response area.
- c. Members staffing a car should take the associated pager and keep it on at all times.
- d. Members staffing a car should wear long pants and a shirt identifying themselves a CARS member.

- e. Non-CARS members may ride in the vehicle but should dress themselves appropriately.
- f. Minors shall not be transported when the Car is operated in the emergency mode.
- g. Passengers will ride in seats with seat belts.
- h. When assisting other rescue squads and the operator must accompany the patient, the Car should, whenever possible, be driven to the hospital by a member of another Fire/Rescue agency.
- i. When assigned as a secondary response unit the Car may be used for personal or social activities.
 - i. Keeping in mind the public's perception, establishments known primarily for the consumption of alcoholic beverages are to be avoided.
- j. The squad member assigned to a Car is responsible for the vehicle until relieved of the assignment. Fluids, fuel and equipment should be checked and replaced as necessary.
- k. The operator is responsible for signing out a Car in the appropriate location on the vehicle board.
- l. The operator is responsible for completing and entering a call sheet for each response.
- m. Cellular telephone conversations should be kept as brief as possible.