



# CHARLOTTESVILLE - ALBEMARLE RESCUE SQUAD

## STANDARD OPERATING GUIDELINE



<b>TOPIC: Special Events - Scott Stadium - Non-Sport Events</b>	<b>S.O.P. # 4.5c</b>
Approved by: Lair D. Haugh, Chief	Revised: 3/22/2003 Approved:

### I. PURPOSE

- a. To establish a common guideline for EMS operations at non-sporting events at UVA Scott Stadium.
- b. To ensure that correct and consistent patient care is provided in accordance with current CARS policies, TJEMS protocols, and mass casualty treatment guidelines.

### II. SAFETY

- a. Upon assignment to a crew for the event, all members shall remain with their crew AT ALL TIMES until released from the stand-by at the conclusion of the event.
  - i. If a member of the crew must leave the assigned seating location for any reason, the remainder of the crew will accompany the crew member.
    1. Examples include:
      - a. Bathroom breaks
      - b. Refreshments
      - c. Investigations
    2. In a dire emergency, a crew member may function alone so long as they have a functioning portable radio in their possession. This is a last resort.
      - a. If a member of a crew must function alone, it should be the most senior member.
- b. Safety vests SHALL BE WORN AT ALL TIMES while operating at the event.
  - i. Strobe beacons shall only be activated in the event of an emergency.
- c. Hearing protection shall be utilized at all times. If not wearing a radio headset, earplugs or ear muffs shall be worn.
- d. Accountability
  - i. Each crew shall have an appointed leader. The crew leader is responsible for keeping track of crew members at all times.
  - ii. There will be a supervisor assigned to each sector of the stadium. The supervisors will rotate through all of the crews in their sector, addressing any issues that may arise and ensuring constant accountability for all crew members.
  - iii. Supervisors will report directly to 'COMMAND.' Supervisors should report on the general condition of their crews and relay any issues that arise.
  - iv. Rally Points
    1. Should a crisis situation or catastrophic event occur within the stadium, 'COMMAND' will order the evacuation of the stadium. Crews leaders should ensure that all crew members are accounted for and proceed as a group as quickly as possible to the assigned rally point.
      - a. For crews operating on the South end of the stadium and on the Upper Deck, the rally point is the main entrance to the Student Activities Building located on the Southwest side of the stadium.
      - b. For crews operating on the North end of the stadium and the bike teams, the rally point is the CARS Special Events Trailer

located at the corner of McCormick Road and Alderman Road.

### III. DIVISION OF PERSONNEL

- a. Inside Operations
  - i. The stadium shall be divided into three logical levels:
    - 1. Field Level
    - 2. Level 3 (Concourse Level)
    - 3. Level 5 (Upper Deck)
  - ii. Each level will have a 'Level Supervisor.'
    - 1. The 'Level Supervisor' shall directly oversee all sector teams within that level.
    - 2. The 'Level Supervisor' should respond to all incidents occurring within their sector.
    - 3. The 'Level Supervisor' has the authority to make decisions regarding incidents on their level.
  - iii. Within each level, there shall be a crew assigned to each of the four quadrants of the stadium: Northwest, Southwest, Northeast, and Southeast.
  - iv. Each level shall have an assigned 'Extraction Team.'
    - 1. These teams shall be positioned at the South end of the stadium.
      - a. For levels 3 and 5, the teams shall position near the First Aid Rooms.
      - b. For the field level, the team shall position near the tunnel.
    - 2. The primary responsibility of these teams shall be to facilitate rapid removal of patients to an appropriate location.
      - a. An extraction team will be automatically dispatched by 'COMMAND' for all ALS calls and BLS calls where the patient is not likely to be ambulatory.
      - b. The extraction team will be responsible for bringing the appropriate transport equipment.
      - c. The extraction team will be responsible for bringing spinal immobilization equipment if needed.
    - 3. These teams shok
- b. Outside Operations
  - i. Emergency Response Vehicles (ERVs)
    - 1. Two ERVs will be assigned to cover the exterior of the stadium. The area surrounding the stadium shall be divided into two sectors. The sectors are:
      - a. East of the Stadium
        - i. This ERV shall cover the area east of the stadium along Whitehead Road around to Stadium Road.
      - b. West of the Stadium
        - i. This ERV shall cover the area west of the stadium along Alderman Road from the Cemetary to Fontaine Avenue.
  - ii. Bike Teams
    - 1. There will be four (4) bike teams in operation around the stadium. The teams will be assigned as follows:
      - a. North of the Stadium
        - i. This crew shall be responsible for the area north of the stadium along Alderman Road from Whitehead Road to the Cemetery and the entirety of Whitehead Road.
      - b. South of the Stadium

- i. This crew shall be responsible for the area south of the stadium along Stadium Road from Alderman Road to Jefferson Park Avenue. This team shall also be responsible for the parking lots and parking decks located to the south of the stadium.
    - c. East of the Stadium
      - i. This crew shall be responsible for the area east of the stadium. This area includes all of the parking lots between Whitehead Road and Stadium Road.
    - d. West of the Stadium
      - i. This crew shall be responsible for the area west of the stadium along Alderman Road from Whitehead Road to Fontaine Avenue.
  - 2. A Bike Team Supervisor will directly oversee the operations of the Bike Team. The supervisor will maintain accountability for all bike team members, address any issues as they arise, and respond to all bike team incidents as available.
- c. Ambulance Operations
  - i. Ambulances will be staged at three locations around the stadium to allow for rapid access and transport from the scene. The ambulances will be positioned in the following location:
    - 1. South Parking Deck, Lower Level
      - a. One ambulance will be positioned on the bottom level of the South parking deck.
      - b. This ambulance will serve as the primary transport unit for patients on the field level.
      - c. This ambulance will also serve as the primary transport unit for patients on the southern exterior of the stadium.
    - 2. South Parking Deck, Upper Level
      - a. Two ambulances will be positioned on the top level of the South parking deck.
      - b. These ambulances will serve as the primary transport units for patients on levels 3 and 5 of the stadium.
      - c. These ambulances will also serve as the primary transport units for patients being transported from first aid rooms.
      - d. These ambulances will also serve as the primary transport units for the parking lots to the east of the stadium.
    - 3. Bell Tower, AFC
      - a. One ambulance will be positioned in the parking lot of the Aquatics and Fitness Center in the area of the bell tower.
      - b. This ambulance will serve as the primary transport unit for patients seated in the 'students section' of the stadium.
      - c. This ambulance will also serve as the primary transport unit for patients exterior to the stadium on the north side.

#### **IV. INCIDENT MANAGEMENT SYSTEM DEPLOYMENT**

- a. A unified command structure shall be utilized throughout the duration of the event.
- b. A unified command post shall be established and operated throughout the duration of the event.

- i. The command post will be located at the north end of the press box located on the 400-level on the west side on the stadium.
- ii. Agencies operating within the unified command shall have a representative present in the command post at all times. Agencies shall include at least:
  - 1. The Charlottesville-Albemarle Rescue Squad
    - a. Will serve as the representative agency for all EMS units
  - 2. The City of Charlottesville Fire Department
    - a. Will serve as the representative agency for all FD units
  - 3. The University of Virginia Police Department
    - a. Will serve as the representative agency for all PD units
  - 4. University of Virginia
    - a. Shall include either a member of Facilities Management or Environmental Services.
  - 5. Contracted ushers/greeters
- iii. See the CARS SOG for Command Post Operations at Scott Stadium for further details.
- c. 'Level Supervisors' [Field, Level 3, Level 5, Bike Team Supervisor] shall be responsible for the direct oversight of crews operating on their level.
  - i. This shall include both the treatment teams and the extraction teams.
- d. The bike team supervisor shall be responsible for direct oversight of crews operating outside the stadium.

## V. PATIENT TREATMENT, TRANSPORT, AND TRACKING

- a. Upon notification of a medical emergency, 'COMMAND' will dispatch the appropriate units.
- b. After making contact with the patient, the team should advise 'COMMAND' of:
  - i. The exact location of the patient [if different from dispatch].
  - ii. Whether the patient will require transport [specify whether it will be to a first aid room or directly to the hospital].
  - iii. Whether or not the patient is ambulatory [if being transported].
  - iv. Whether the patient will require immobilization equipment [if being transported].
  - v. On-scene treatment should be limited to:
    - 1. Minor injuries that can be treated and released.
      - a. BandAids, bee sting swabs, etc
      - b. ETOH intoxication with friends present
    - 2. Airway concerns
    - 3. Cardiac arrest
    - 4. Uncontrolled major bleeding
  - vi. If the patient can be treated and released, every effort should be made to do so as quickly as possible. **[FILL OUT A PATIENT CONTACT SLIP]**
  - vii. If the patient is ambulatory but must be transported, strongly consider walking them either into the tunnel [Field] or onto the concourse [Level 3 & Level 5] before initiating treatment. Treat any appropriate injuries [if applicable] and transport immediately to the appropriate location. **[APPLY TRIAGE TAG BEFORE INITIATING TRANSPORT]**
  - viii. If the patient is not ambulatory, immediately call for an extraction team if one has not already been dispatched.
    - 1. Initiate treatment of the patient. The goal is to treat all field appropriate concerns before the extraction team arrives.

2. Give a brief report [MOI/NOI, treatments rendered] to the extraction team. [Transfer of care]
  3. Return to your designated location.
- c. The extraction team will transport the patient from the scene location to the appropriate destination. ***[APPLY TRIAGE TAG BEFORE INITIATING TRANSPORT]***
  - i. All patients will be transported to the nearest first aid room unless:
    1. Significant trauma has occurred
    2. Airway concerns are present [including field intubation]
    3. In the above cases, 'COMMAND' will dispatch an ambulance to the nearest exit and advise the extraction team.
- d. Upon arrival at the treatment room:
  - i. Remove one of the bar code stickers on the triage tag and place it on the sheet posted on the door of the treatment room.
    1. On the sheet next to the sticker, make note of the: age, sex, and chief complaint.
  - ii. Give a brief report to the designated 'charge nurse' of the treatment room.
  - iii. Replace any available