



CHARLOTTESVILLE - ALBEMARLE RESCUE SQUAD



STANDARD OPERATING GUIDELINE

TOPIC: Inter-Facility Transfers	S.O.P. # 3.5
Approved by: Lair D. Haugh, Chief	Revised: 2/9/2003 Approved:

I. PURPOSE

- a. To establish a procedure where-by CARS will provide time critical inter-facility transports.

II. PROCEDURE

- a. Martha Jefferson Hospital to UVA Hospital:
 - i. Martha Jefferson Hospital (MJH) must first contact a private ambulance company, (i.e. Anderson's Ambulance), and request immediate service.
 - ii. MJH must document the private company's inability to respond in the appropriate time or with the appropriate crew.
 - iii. If the private company cannot provide the required service within the time constraint, then MJH must then contact MEDCOM and request MEDIC 5.
 - iv. If MEDIC 5 is unavailable, MEDCOM will contact ECC and a CARS ambulance will be dispatched to perform the transfer.
- b. UVA Hospital to Martha Jefferson Hospital:
 - i. CARS does not provide transfer services from UVA to MJH unless an extremely emergent condition exists and other means, (i.e., private ambulance, MEDIC 5, etc), have been exhausted.
- c. UVA Inter-Facility Transfers
 - i. CARS will provide emergent inter-facility transfers for inpatients only if MEDIC 5 is not available. Outpatients such as staff, visitors, work crews, etc. will continue to rely on CARS for emergency service. Routine transport of stable patients will be provided by hospital transportation.
 - ii. The list of facilities served by the MEDIC 5 service are:
 1. Kluge Children's Rehabilitation Center
 2. Student Health
 3. Renal Annex
 4. MRI Scanner
 5. Virginia Ambulatory Surgery Center (VASC)
 6. Crossroads Satellite Office
 7. Forest Lakes Satellite Office
- d. Other Facilities
 - i. Facilities such as nursing homes, private physician's office, etc., will rely on CARS as the primary EMERGE/CNY transport service.

III. OTHER SITUATIONS

- a. Situations involving injury, extrication, or special rescue needs, hazardous materials, fire, or electrical exposure or risks will be handled by city and county fire and EMS agencies.
- b. During a Multi-casualty incident (MCI), Medic-5 will be available to assist with scene operations and transport within a five (5) mile area.
- c. CARS will be dispatched to assist MEDIC 5 on any cardiac arrest.