



Applicant Objectives and Tasks

Membership Committee

NAME: _____

APPLICANT: Please have your Crew Captain OR designated individuals initial AND date your specific tasks.

Prior to First Shift:

Objectives: The applicant will become familiar with the observation process by reading the pre-probationary handbook.

- Specific Tasks:** 1) Applicant has read the manual _____
- 2) Applicant is on the *CARS-OBS-PROBIES* Mailing List _____

Shift 1

Objectives: The applicant will become familiar with CARS ambulances and duties expected of all CARS members, learn how calls are dispatched, and become comfortable taking vital signs.

- Specific Tasks:** 1) Applicant has learned how to check ambulances using **checksheets** _____
- 2) Applicant demonstrated knowledge of dispatch **toning** system _____
- 3) Applicant actively participated in **crew chores** and keeping the building clean _____
- 4) Applicant is familiar with **standby requirements** and **monthly business/ training meetings** _____
- 5) Applicant practiced **vital signs** on crew members _____

Prior to Second Shift

Objectives: The applicant will become familiar with the agency's history & the bylaws.

- Specific Tasks:** 1) Applicant reviewed the agency's **history** on the www.carsrescue.org website _____
- 2) Applicant reviewed the agency's **bylaws** _____

Shift 2

Objectives: The applicant will become familiar universal precautions, waste disposal, and ambulance restocking, and will learn stretcher mechanics as well as begin taking vital signs on patients.

- Specific Tasks:**
- 1) Applicant began taking **vital signs** on patients _____
- 2) Applicant demonstrated proper use of **stretcher** _____
- 3) Applicant demonstrated **changing 'D' oxygen tank** _____
- 4) Applicant demonstrated **changing 'M' oxygen tank** _____
- 5) Applicant has learned how to **restock** ambulances after each call _____
- 6) Applicant demonstrated skill of **truck decon** _____

Prior to Third Shift

Objectives: The applicant will become familiar with the agency's standard operating guidelines.

- Specific Tasks:** 1) Applicant reviewed the agency's **SOGs** on the www.carsrescue.org website _____

Shift 3

Objectives: The applicant will review cardiac arrest procedures.

- Specific Tasks:** 1) Applicant demonstrated proper **CPR** _____
- 2) Applicant is familiar with NP/OPA insertion, BVM ventilation, AED of Phillips MRX, charting _____

Prior to Fourth Shift:

Objectives: The applicant will become familiar with the Incident Command System (IS-100.b) and ICS for Single Resources and Initial Action Incidents (IS-200.b).

- Specific Tasks:** 1) Applicant took online course **IS-100.b**, passed online exam, and attached the certificate to this checklist <http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=is-100.b> _____
- 2) Applicant took online course **IS-200.b**, passed online exam, and attached the certificate to this checklist <http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=is-200.b> _____

Shift 4

Objectives: The applicant will become familiar with immobilization.

- Specific Tasks:** 1) Applicant demonstrated skill of **backboarding** _____
- 2) Applicant demonstrated use of **pedi-immobilizer** _____
- 3) Applicant demonstrated use of **board splints** and **sling and swath** _____
- 4) Applicant demonstrated skill of **HARE traction** _____

Prior to Fifth Shift:

Objectives: The applicant will become familiar with the National Incident Management System (IS-700.a) and National Response Framework (IS-800.b).

- Specific Tasks:** 1) Applicant took online course **IS-700.a**, passed online exam, and attached the certificate to this checklist <http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=is-700.a> _____
- 2) Applicant took online course **IS-800.b**, passed online exam, and attached the certificate to this checklist <http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=is-800.b> _____

Shift 5

Objectives: The applicant will become familiar with other patient equipment

- Specific Tasks:** 1) Applicant demonstrated use of **scoop stretcher** _____
- 2) Applicant demonstrated use of **reeves stretcher** _____
- 3) Applicant demonstrated use of **KED** _____
- 4) Applicant demonstrated use of **stair chair** _____

Prior to Sixth Shift:

Objectives: The applicant will become familiar with Terrorism Awareness for Emergency First Responders (AWR160).

- Specific Tasks:** 1) Applicant took online course **AWR160**, passed online exam, and attached the certificate to this checklist <http://www.teex.com/teex.cfm?area=teex&Division=ESTI&Course=AWR160&templateid=14&navdiv=ESTI&online=true> _____

Shift 6

Objectives: The applicant will demonstrate familiarity with equipment on the ambulance and become familiar with the new equipment C-ARS uses

- Specific Tasks:** 1) Applicant identified **all ambulance equipment** _____
- 2) Applicant demonstrated use of **Glucometer** _____
- 3) Applicant demonstrated use of **bariatric lift** and have reviewed the powerpoint and video _____
- 3) Applicant demonstrated use of **Lucas 2** and have reviewed the video _____
- 4) Applicant has learned how to use **Active 911** _____
- 5) Applicant has learned how to enter callsheets into **Field Bridge** _____

Prior to Seventh Shift

Objectives: The applicant will be preparing him/herself to begin collecting calls for release once promoted.

- Specific Tasks:** 1) Applicant reviewed powerpoint on **ambulance layout** _____
on www.carsrescue.org website
- 2) Applicant reviewed powerpoint on **drug box** _____
on www.carsrescue.org website

Shift 7

Objectives: The applicant will become familiar with C-ARS IV/Med kits and ALS assist skills as well as learn how to navigate using the three different map books.

- Specific Tasks:** 1) Applicant demonstrated proper **12-lead placement** _____
- 2) Applicant prepared **IV setup** correctly _____
- 3) Applicant demonstrated proper **nebulizer setup** _____
- 4) Applicant has learned how to use **Dayton's Map Books** _____
to navigate to calls
- 5) Applicant has learned how to use **County E-911 Map Book** _____
to look pertinent information
- 6) Applicant has learned how to use **ADC Map Book** _____
to navigate to calls