

CARS Purchasing Matrix

Budget Codes, Authorizers and Authorization Limits

Expense Category	Budget Code	Responsible Squad Officer	Auth Limit
Apparatus Repairs and Expense			
Apparatus Repairs & Maintenance			
#130 Chevy Suburban	40.10.10.01	Assistant Chief Operations	\$3,000
#131 Ford Explorer	40.10.10.02	Assistant Chief Operations	\$3,000
#132 Chevy Impala	40.10.10.03	Assistant Chief Operations	\$3,000
#133 Mack Heavy	40.10.10.04	Assistant Chief Operations	\$3,000
#134 International Pierce	40.10.10.05	Assistant Chief Operations	\$3,000
#135 Mack Technical	40.10.10.06	Assistant Chief Operations	\$3,000
#136 Ford/AEV Scuba	40.10.10.07	Assistant Chief Operations	\$3,000
#137 MCI Recsue	40.10.10.08	Assistant Chief Operations	\$3,000
#138 Ford Pickup	40.10.10.09	Assistant Chief Operations	\$3,000
#139 Ford Excursion	40.10.10.10	Assistant Chief Operations	\$3,000
#140 Ambulance	40.10.10.11	Assistant Chief Operations	\$3,000
#141 Ambulance	40.10.10.12	Assistant Chief Operations	\$3,000
#142 Ambulance	40.10.10.13	Assistant Chief Operations	\$3,000
#143 Ambulance	40.10.10.14	Assistant Chief Operations	\$3,000
#144 Ambulance	40.10.10.14	Assistant Chief Operations	\$3,000
#145 Ambulance	40.10.10.15	Assistant Chief Operations	\$3,000
#146 Ambulance	40.10.10.16	Assistant Chief Operations	\$3,000
#147 Ambulance	40.10.10.17	Assistant Chief Operations	\$3,000
#148 Crown Vic - Chief	40.10.10.18	Assistant Chief Operations	\$3,000
#149 Crown Vic - OMD	40.10.10.19	Assistant Chief Operations	\$3,000
#150 Crown Vic	40.10.10.33	Assistant Chief Operations	\$3,000
Trailer #1 - Collapse Trailer	40.10.10.20	Assistant Chief Operations	\$3,000
Trailer #2 - Gator Trailer	40.10.10.21	Assistant Chief Operations	\$3,000
Gator	40.10.10.23	Assistant Chief Operations	\$3,000
#155 Utd Log/Tr	40.10.10.32	Assistant Chief Operations	\$3,000
Major Repairs	40.10.20	Assistant Chief Operations	\$5,000
Apparatus Supplies	40.10.40	Assistant Chief Operations	\$1,000
Diesel Fuel	40.10.50	Assistant Chief Operations	n.a.
Gasoline	40.10.55	Assistant Chief Operations	n.a.
Tools	40.10.60	Assistant Chief Operations	\$1,000
Building Epenses - Berkmar			
Maintenance and Repair	40.15.10.02	House Committee Chair	\$1,000
Cable	40.15.10.03	House Committee Chair	n.a.
Supplies	40.15.10.05	House Committee Chair	\$1,000
Telephne	40.15.10.06	House Committee Chair	n.a.
Utilities - Water	40.15.10.08	House Committee Chair	n.a.
Utilities - Electricity	40.15.10.09	House Committee Chair	n.a.

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Building Expenses - McIntire			
Maintenance and Repair	40.15.20.01	House Committee Chair	\$1,000
Cable	40.15.20.02	House Committee Chair	n.a.
Cleaning	40.15.20.03	House Committee Chair	\$1,500
Supplies	40.15.20.06	House Committee Chair	\$1,000
Telephone	40.15.20.07	House Committee Chair	n.a.
Trash Serice	40.15.20.08	House Committee Chair	n.a.
Utilities - Elictricity	40.15.20.09	House Committee Chair	n.a.
Utilities - Gas and Water	40.15.20.10	House Committee Chair	n.a.
IP Phone Annual Contract	40.15.20.11	House Committee Chair	n.a.
Communications			
Cell Telephones	40.20.10	Chief	\$1,000
Alpha Pagers	40.20.40	Chief	\$1,000
Personal Pagers	40.20.45	Chief	\$1,000
Software Maintenance	40.20.50	Chief	\$1,000
Radio Maintenance and Repairs	40.20.60	Chief	\$2,000
800 mHz Radio Batteries	40.20.70	Chief	\$1,000
VHF Repeater	40.20.80	Chief	\$1,000
Conventions and Lodging			
Lodging	40.25.10	BOD Vote	n.a.
Meetings and Conventions	40.25.20	BOD Vote	n.a.
Professional Development	40.25.30	BOD Vote	n.a.
Retistration and Tuition	40.25.40	BOD Vote	n.a.
Travel Other	40.25.50	BOD Vote	n.a.
EMT Activities			
EMT Class Trainers	48.10.40.10	Chief	\$1,000
EMT Class Supplies	48.10.40.20	Chief	\$1,000
EMT Class Reimbursement	48.10.40.30	Chief	\$2,000
EVOC			
Income	48.10.30.10	n.a.	n.a.
Expense	48.10.30.40	Vice-President	\$1,000
Food			
Berkmar Food Staples	40.45.10	House Committee Chair	\$1,000
Crew Food	40.45.20	n.a.	n.a.
Special Events	40.45.40	Special Events Team Captain	\$500
Training	40.45.50	BOD Vote	n.a.

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Fund Drive			
Contract Services	40.50.10.35	Fund Drive Committee Chair	\$3,000
Supplies	40.50.10.10	Fund Drive Committee Chair	\$1,000
Advertising	40.50.10.20	Fund Drive Committee Chair	\$3,000
Bank Service Charges	40.50.10.25	Fund Drive Committee Chair	\$1,000
Brochures	40.50.10.30	Fund Drive Committee Chair	\$3,000
Credit Card Fees	40.50.10.40	Fund Drive Committee Chair	\$1,000
Postage	40.50.10.50	Fund Drive Committee Chair	\$1,000
Lockbox Fees	40.50.10.90	Fund Drive Committee Chair	\$1,000
Fund Drive Other	40.50.10.99	Fund Drive Committee Chair	\$1,000
Heavy Truck			
Income	48.10.10.10	n.a.	n.a.
Expense	48.10.10.40	VRT Captain	\$500
Insurance			
Liability Insurance	40.52.10	Chief	\$5,000
Interest Expense			
Finance Charges	40.55.10	n.a.	n.a.
Medical Expenses			
Medical Fees and Vaccines	40.65.10	Infection Control Officer	\$1,000
Medical Repairs and Maintenance	40.65.20	Supply Officer	\$2,000
Medical Supplies			
General Supplies	40.65.30.10	Suipply Officer	\$2,000
IV Start Kits	40.65.30.20	Suipply Officer	\$2,000
Medical - Oxygen	40.65.30.30	Suipply Officer	\$2,000
Phillips Monitor Supplies	40.65.30.40	Suipply Officer	\$3,000
Medical Waste	40.65.40	Assistant Chief Operations	\$1,000
Phillips Monitor Maintenance	40.65.50	Suipply Officer	\$3,000
Office and Administrative			
Bank Service Charges	40.75.10	n.a.	n.a.
Copy Machine Rental	40.75.15	Secretary or Treasurer	
Copy Paper	40.75.20	Secretary or Treasurer	
Gifts, Flowers, Awards	40.75.25	Vice-President	
Installation and Recreation	40.75.30	Assistant Chief Operations	
Miscellaneous	40.75.35	Secretary or Treasurer	
Office Supplies	40.75.40	Secretary or Treasurer	

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Postage and Delivery	40.75.45	Secretary or Treasurer	
Printing and Reproduction	40.75.50	Secretary or Treasurer	
Professional Fees			
Accounting	40.75.60.10	Treasurer	\$2,000
Bookkeeping	40.75.60.15	Treasurer	\$1,000
Public Relations	40.75.60.20	Treasurer	\$1,000
Recruitment and Retention	40.75.75	Recruitment Committee Chair	\$1,000
Community Outreach	40.75.80	Assistant Chief Operations	\$1,000
Standby and Special Events			
Gator Upgrade	40.80.10.10	Deputy Chief Special Operations	\$1,000
Equipment Repairs	40.80.10.20	Deputy Chief Special Operations	\$1,000
Technical Rescue Team			
Technical Rescue Rep and Maint	40.80.20.20	TRT Captain	\$1,000
Technical Rescue Supplies	40.80.20.25	TRT Captain	\$1,000
Operation New Equipment	40.80.20.50	TRT Captain	\$1,000
Technology			
New Computers	40.85.20	Technology Committee Chair	\$1,000
Road Safety System	40.85.30	Assistant Chief Operations	\$1,000
Training			
EMT Class	40.95.10	Chief	\$2,000
EMT-E/I Reimbursement	40.95.15	BOD Vote	n.a.
Medical Training	40.95.20	BOD Vote	n.a.
EMS Symposium	40.95.25	BOD Vote	n.a.
Supplies and Equipment	40.95.30	Training Committee Chair	\$1,000
Technical Rescue Team	40.95.35	TRT Captain	\$1,000
Vehicle Rescue Team	40.95.40	VRT Captain	\$1,000
Water Rescue Team	40.95.45	WRT Captain	\$1,000
Uniforms and Boots			
Alterations	40.99.10	Uniform Committee Chair	\$1,000
Crew Shirts	40.99.20	Uniform Committee Chair	\$1,000
Dress Uniforms	40.99.25	Uniform Committee Chair	\$1,000
Duty Officers	40.99.30	Uniform Committee Chair	\$1,000
Gloves	40.99.35	Uniform Committee Chair	\$1,000
Safety Coats	40.99.45	Uniform Committee Chair	\$1,000
Safety Vests	40.99.50	Uniform Committee Chair	\$1,000
Boots	40.99.55	Uniform Committee Chair	\$1,000

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Special Event Apparel	40.99.60	Uniform Committee Chair	\$1,000
Turn-Out Gear and Gloves	40.99.65	Uniform Committee Chair	\$1,000
VEHEXT			
Registration Fees	48.10.20.10	n.a.	n.a.
Expense	48.10.20.40	VRT Captain	\$1,000
Vehicle Rescue Team			
Operation New Equipment	40.80.30.15	VRT Captain	\$1,000
Vehicle Rescue Equip Rep & Main	40.80.30.20	VRT Captain	\$1,000
Water Rescue Team			
Operations	40.80.40.10	WRT Captain	\$1,000
Scuba Repairs and Maintenance	40.80.40.20	WRT Captain	\$1,000