



CHARLOTTESVILLE-ALBEMARLE RESCUE SQUAD

STANDARD OPERATING GUIDELINE

TOPIC: Eligibility for Vehicle Fleet Operations	S.O.G. # 5.12
Approved by: Lair D. Haugh, Chief	Revised: 1/1/2008 Approved:

Purpose:

To provide information regarding eligibility and continued renewal for eligibility to operate any C-ARS fleet vehicles.

Introduction:

As part of the ongoing quality assurance and professional responsibility accepted by the C-ARS organization, the following defines those procedures necessary to assure competent and qualified operators for any C-ARS vehicle fleet, regardless of any need;

New Members

As part of the application process, all new members will be required to submit a copy of their driving record (transcript) for the locale of their residence, not to exceed thirty (30) days prior to the submission date of the membership application.

The member must meet the current insurance carrier standards in order to be eligible to operate any C-ARS fleet. In addition, in order to qualify as the “operator” for any permitted EMS vehicle of the C-ARS fleet, the individual must meet all requirements as set for the by the Virginia Emergency Medical Services Regulations as well as any required release process as established by the C-ARS organization.

Annual Review

As part of a quality review process, all active and any other C-ARS members who may be subject to the operation of a C-ARS fleet vehicle may have an annual audit for their driving transcript. This will be at no cost to the individual member. This review process will be in accordance with the organizations vehicle insurance carrier and as may be required by the Virginia Emergency Medical Services Regulations.

Non-Eligibility

Individuals may be identified as non-eligible operators for any or all of the C-ARS fleet by the following means:

1. Self-reporting
2. Operational decision
3. Safety Committee recommendations
4. Initial submission of driving record (transcript) not meeting established eligibility criteria
5. Annual audit and review



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Should an individual be identified as non-eligible to operate a C-ARS fleet vehicle, efforts will be undertaken to identify potential remediation processes (if applicable) or potential length of non-eligibility as defined by organizational standard operating guidelines, insurance carrier requirements or the Virginia Emergency Medical Services Regulations.