



# CHARLOTTESVILLE-ALBEMARLE RESCUE SQUAD

## STANDARD OPERATING GUIDELINE

TOPIC: Assistant Chief, Operations	S.O.G. # 1.3d
Approved by: L. Dayton Haugh, Chief	Revised: 04/04/2008 BWS
	Approved:

### I. Purpose

To provide a uniform description of the expectations and responsibilities set forth for the Assistant Chief, Operations.

### II. Responsibilities

- A. Directs all daily operations of the department.
- B. Act as the liaison between all public safety departments and the public with respect to operational matters of the department.
- C. Serve as the immediate Supervisor for the Deputy Chiefs of Day, Night and Special Operations.
- D. Assist the Chief of the department in insuring that the Department fulfills its mission of service to the community.
- E. Serve as a voting member of the Clinical Review and Training Committee.
- F. Serve as a voting member of the Membership Committee.
- G. Serve as a voting member of any Report Board convened, as specified in the By Laws of the Corporation.
- H. Serve as the Chief, in the absence of the Chief, as specified in the By Laws of the Corporation.

### III. Authority

- A. To effect the responsibilities set out herein the Assistant Chief, Operations shall have the authority to suspend an on-duty member for the remainder of the shift, and direct that member to leave the squad property.
- B. The Assistant Chief, Operations shall have final and command authority over all operational personnel of the department or those working for it, with the exception of the Chief.

### IV. Qualifications

- A. Approval by the Board of Directors, per the By Laws of the Corporation
- B. Member of the department for three years.
- C. A release ALS provider for two years.
- B. IS-700: NIMS, An Introduction
- C. IS-800: National Response Plan, An Introduction
- D. ICS-100: Introduction to ICS or equivalent
- E. ICS-200: Basic ICS or equivalent
- F. ICS-300: Intermediate ICS or equivalent
- G. ICS-400: Advanced ICS or equivalent
- H. Hazardous Materials Awareness
- I. Vehicle Extrication
- J. Technical Rescue Awareness
- K. Fire Scene Awareness